

**Proposed Agenda for Visit from ULB Colleagues  
Tuesday 15 March 2016**

**Oxford Learning Institute  
Littlegate House 16/17 St Ebbe's St.  
Oxford OX1 1PT**

*Participants:*

ULB: Nadine Postiaux (NP), Robert Frédéric (RF), Raoul Sommeillier (RS),  
Oxford: Lynn McAlpine (LMcA), Kathleen M Quinlan (KMQ), Anne Crook (AC), Sharon Neil (SN)

Monday evening: Dinner, proposed 6.30 pm, Location to be determined (Al Andalus Tapas Bar in Little Clarendon St --- Chiang Mai Kitchen, off the High Street?)

*Agenda*

<i>Time</i>	<i>Topic</i>	<i>Participants</i>
9.00	Welcome, Introductions, Tour of the Institute – brief overview of each programme, agenda and goals for the day	NP, RF, RS, <b>KMQ, AC</b>
10.00	Academic leadership and management support: Oxford's strategy, programmes, challenges and opportunities	NP, RF, RS, <b>SN</b>
11.00	Break coffee/tea	
11.15	Supporting good teaching in science and engineering: a closer look at educational development strategies and tactics in both locations	NP, RF, RS, <b>AC</b>
12.00	Assessing teaching portfolios: How are they used in each context, criteria for assessment, who is involved, challenges, opportunities	NP, RF, RS, <b>KMQ, AC</b>
1.00	Lunch – Modern Art Museum Café?	<b>All (except SN)</b>
2.00	Raoul Sommeillier's Project: a brief presentation by RS, discussion of project, clarification of potential supervisory role, timelines, next steps	RF, RS, <b>KMQ</b>
3.00	Round-up over coffee/tea: reflections, follow-up, and any next steps	NP, RF, RS, <b>KMQ</b>
3.30	Adjourn	